

BURNETT COUNTY TAX ZONE COMMISSION

QUARTERLY ROOM TAX REPORT

Report for Quarter Ending: _____ Due Date: _____
(1st Qtr – Due April 30) (2nd Qtr – Due July 31) (3rd Qtr – Due October 31) (4th Qtr – Due January 31)

Contact Name: _____ Contact Phone: _____

Contact Email: _____

Business Name: _____

Business Address: _____

Short Term Rental Address: _____

(if more than 1 property, please write additional addresses on the back of this form)

Gross Receipts = Your gross taxable receipts include revenue from room rental, room resell revenue, room cancellation fees, resort fees, room attrition fees, packages, and miscellaneous fees like pet fees, rollaway bed charges, refrigerator charges, safe charges, smoking fees, and cleaning fees.

Total Quarterly Gross Receipts: \$ _____

Booking Platform Gross Receipts \$ _____

(It is your responsibility to ensure your booking platforms are submitting STR Taxes directly to your municipality. Note: Airbnb will not submit to municipalities, you will need to do a work around.)

Direct Booking Gross Receipts \$ _____

STR Tax = 8% of Direct Booking Gross Receipts: \$ _____

(This amount should be from Direct Bookings Gross Receipts only.)

Please make check payable to and return form to:

Burnett County Tax Zone Commission

PO Box 643

Siren, WI 54872

I, the undersigned, declare that I have examined this return and to the best of my knowledge and belief, it is true, correct and complete.

Written Name: _____

Signed: _____ Date: _____

Per Short Term Rental Ordinance, a 12% late fee will be added and interest on unpaid taxes will accrue at 12%.
If you have any questions, please email BC Tax Zone Commission at: BCZoneComm@gmail.com