

SIREN TOWN BOARD MEETING
NOVEMBER 14, 2024

The Town of Siren held their monthly board meeting on November 14th, 2024, immediately following the Sanitary District meeting at the Siren Town Hall

Chairman Wayne Wiberg called the meeting to order at 6:47PM.

Open Meeting Notices were verified.

Treasurers Report: (Attached)

Motion by Philip Stiemann to approve Treasurers report. Second by Diane Lund. Motion carried 3-0.

Clerks Report:

- Motion by Philip Stiemann to approve October 2024 Board Meeting Minutes. Second by Diane Lund. Motion carried 3-0.
- Motion by Philip Stiemann to approve paying of bills. Second by Diane Lund. Motion carried 3-0.

Public Input: None

2025 Budget: Motion by Diane Lund to approve the 2025 budget. Second by Philip Stiemann. Motion carried 3-0

Land Use:

- a. Short Term Rental: No updates. Next meeting is January 13, 2025

Ordinance Review: Current driveway ordinance only applies to new driveways. Discussion on whether it should also apply to alterations of existing driveways. No action taken.

Discussion and Consideration of Records Retention Schedule: A copy of a state approved records retention schedule that can be adopted by municipalities was presented. Motion by Diane Lund to approve the schedule as presented. Second by Philip Stiemann. Motion carried 3-0.

Review and Consideration of Revised Employee Handbook: The clerk presented an updated copy of the employee handbook. Motion made to Diane Lund to approve the handbook as presented. Second by Philip Stiemann. Motion carried 3-0. The clerk will provide employees with a copy of the manual for their reference.

Roads:

- a. Brushing: In progress
- b. Burnikel Road Bridge: No updates
- c. Road Maintenance: Some patching to complete on Burnikel and Tewalt Roads. A little shouldering left to do as well. Estimates for signs for next year is \$1728.25, posts \$2213.90. Motion by Wayne Wiberg to approve the purchase of the signs and posts. Second by Philip Stiemann. Motion carried 3-0.
- d. Equipment: Red truck is ready for winter. Orange truck still has shouldering machine attached. Will be ready soon.

Closed Session: Motion by Wayne Wiberg to move into closed session under Wisconsin State Statute 19.85 (1) (c) (e) (f) (g) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Second by Diane Lund. Motion carried 3-0.

Motion by Philip Stiemann to reconvene into open session. Second by Diane Lund. Motion carried 3-0.

Motion by Wayne Wiberg to increase John's pay to \$26.00/hour effective December 2nd. Second by Philip Stiemann. Motion carried 3-0.

Adjourn: Motion by Wayne Wiberg to adjourn meeting. Second by Philip Stiemann. Motion carried 3-0. Meeting adjourned.

Chris Tewalt – Clerk
Town of Siren

TOWN OF SIREN TREASURER REPORT 10/31/2024

COMMUNITY BANK SAVINGS ACCOUNT BALANCE 9/30/2024		\$	177,784.81
Interest -	\$	301.99	
ENDING BALANCE 10/31/2024		\$	178,086.80

COMMUNITY BANK CHECKING ACCOUNT BALANCE 9/30/2024		\$	389,152.05
--	--	----	-------------------

DEPOSITS:

State of WI Qtrly Aid	\$	42,766.61	
Burnett County - Sign	\$	152.00	
Interest	\$	81.59	
TOTAL DEPOSITS	\$	43,000.20	\$ 43,000.20

WITHDRAWALS:

Payroll	\$	5,845.55	
Payroll Taxes	\$	3,054.53	
WI ETF	\$	1,558.70	
Burnett County Hwy Dept	\$	132,420.05	
Chris Mastell Trailer Rentals	\$	5,075.00	
Utilities/Phones	\$	324.53	
Associated Appraisal	\$	754.83	
Townhall Software	\$	2,995.00	
Fourwinds	\$	842.72	
O'Reilly Automotive	\$	642.87	
Misc	\$	1,706.32	

TOTAL WITHDRAWALS	\$	155,220.10	\$ (155,220.10)
--------------------------	----	-------------------	------------------------

ENDING BALANCE 10/31/2024		\$	276,932.15
----------------------------------	--	----	-------------------

TOTAL CHECKING & SAVINGS BALANCE 10/31/2024		\$ 455,018.95
--	--	----------------------

<i>Equipment Hold</i>	\$	<i>50,000.00</i>
<i>Tree Hold</i>	\$	<i>5,000.00</i>
ENDING BALANCE	\$	400,018.95

Estimated Payroll Nov-Dec	\$	(22,400.00)
Estimated Payroll Taxes Nov-Dec	\$	(6,800.00)
Associated Appraisal Nov-Dec	\$	(1,600.00)
Gas Nov-Dec	\$	(700.00)
Utilities/Phone Nov-Dec	\$	(3,600.00)
Postmaster/ICCPA Nov-Dec	\$	(1,100.00)
Other Misc Exp Nov-Dec (Yourchucks/Jennemans/O'Reilly/Etc.)	\$	(3,000.00)
Winter Supplies	\$	(100,000.00)
	\$	(139,200.00)

Available Balance	\$	260,818.95
-------------------	----	------------